

Arkansas Tobacco Settlement Commission

Meeting Minutes

Friday January 20, 2006

1:30 p.m. to 2:40 p.m.

Type of Meeting: Quarterly Meeting

Chairperson: Bill B. Lefler

Board Members Present:

Gen. (Ret.) Bill B. Lefler, DDS, FACP, Chairman

Omar Atiq, M.D.

John Selig

Jennifer Dillaha, M.D. (designee for Paul Halverson, DrPH)

Dee Cox (designee for Ken James, Ed. D.)

Board Members Absent:

John Ahlen, Ph.D.

Ryan Buffalo, M.D.

Anthony Fletcher, M.D.

Linda Beene, Ed.D. (Karen Wheeler, Ph.D., designee)

Staff Present:

Chiquita Munir

Karen Elrod

Invited Guests:

Suzanne McCarthy ACHI

Warren Readnour Attorney General's Office

I. Call to order

General Lefler called the meeting to order at 1:40 p.m. He welcomed everyone. He acknowledged Jennifer Dillaha and Dee Cox as designees of their respective departments.

II. Approval of minutes from last meeting

Minutes of the October 19, 2005 meeting were reviewed by Commissioners.

Motion to Approve: Dr. Atiq

Seconded by: Dr. Dillaha

Minutes from October 19, 2005 meeting were unanimously approved.

III. Vote on Reimbursement for Travel expenses.

General Lefler announced that according to Arkansas code we are required by law

to vote at the first scheduled meeting of the Commission on the reimbursement of travel expenses.

General Lefler entertains a motion to vote

Motion to approve by: John Selig

Seconded by: Dr. Atiq

Reimbursement for Travel expenses is unanimously accepted

IV. Meeting Overview

General Lefler encouraged everyone to look at the ATSC website www.atsc.org

General Lefler mentioned he would like to write a letter to the legislature reminding them of the Arkansas Tobacco Settlement Commission and to direct them to the website.

The Commission discussed the possibility of the ATSC holding a five year anniversary celebration/symposium to highlight programs. Invite the PHWLC, other legislators, media, and stakeholders. Have the programs come and present/update program progress, perhaps in September. The main focus will be on what has happened over the last five years, give historical context, program highlights, while giving stakeholders and potential legislators the opportunity to see the progress programs have made.

Suzanne mentioned a health forum being held April 21st and 22nd sponsored by the Arkansas Medical Society; the main focus is Tobacco Settlement.

Chiquita mentioned Donna Farley of RAND, who is currently principal investigator for program evaluation, is getting close to retirement and RAND is bringing in James Kahan who has 24 years experience, as the lead principal investigator. (attached is a brief bio)

General Lefler would like for the commission members to have the tasks and objectives outlined for each of the goals by the April meeting.

V. Financial Update

Chiquita Munir updated the commission on the budget. General Lefler asks how we can get the amount budgeted for travel amended. A request of the legislature that our appropriations are increased must be made. Chiquita reminded the Commission that RAND has made recommendations that we provide technical support to programs if needed and that we need to earmark a certain amount of money for these purposes. Currently as it stands we not able to meet those expectations because of the budget limitations. Also to implement the new financial reporting system will cost about \$11,000 dollars and funds are not available. John Selig suggested sending him a copy of the request for the budget increase for review; to determine what is needed and how important it is to achieve before the next session.

Adjournment

The meeting was adjourned at 2:40

The next meeting is scheduled for April 19, 2006

GOALS	TASKS/NEXT STEPS	FOLLOW-UP
ATSC Symposium/5th Anniversary	<ol style="list-style-type: none">1) Choose a date 2) Invite Stakeholders, Legislators, Programs	