

Arkansas Tobacco Settlement Commission

Meeting Minutes **Wednesday, August 1, 2007** **Cox Conference Room** **1:30 p.m. to 3:00 p.m.**

Type of Meeting: Quarterly Meeting

Chairperson: Bill B. Lefler

Board Members Present:

Gen. (Ret.) Bill B. Lefler, DDS, FACP, Chairman

Omar Atiq, M.D.

Dan Adams (designee for John Ahlen, Ph.D.)

Anthony Fletcher, M.D.

Dr. Carolyn Dresler, DHHS (designee for Paul Halverson, DrPH)

Drew Kumpuris, M.D.

John Selig

Dee Cox (designee for Ken James, Ed. D.)

Karen Wheeler, Ph.D. (designee for Linda Beene, Ed.D.)

Staff Present:

Aaron Black

Karen Elrod

Invited Guests:

Becky Hall, Delta AHEC

Robin McAtee, COA

Dr. Bobby McGehee, ABI

Jim Raczynski, COPH

Tracy Gatlin, AMHC

Dr. Claudia Beverly, COA

Dr. Wynona Bryant-Williams, AMHC

Leslie Humphries, ABI

Willa Sanders, COPH

Lynda Lehing, DHHS

I. Call to order

General Lefler

Meeting called to order at 1:40 p.m.

II. Approval of minutes from last meeting

General Lefler

Minutes of the April 25, 2007 meeting were reviewed by Commissioners.

General Lefler entertained a motion to vote.

Motion to Approve: Omar Atiq

Seconded by: Drew Kumpuris

Minutes from meeting were unanimously approved.

III. Financial Update

Aaron Black

The current Arkansas Tobacco Settlement Commission financial information was included in the packets.

General Lefler entertained a motion to vote to approve the quarterly financial report.

Motion to Approve: John Ahlen

Seconded by: Drew Kumpuris

Quarterly budget was unanimously approved.

IV. New Business

Introduction of new program Directors

Aaron Black

- Dr. Wynona Bryant-Williams, AMHC.
- Dr. Bobby McGehee, ABI.

Arkansas Tobacco Settlement Commission Publication

Aaron Black

A publication outlining the Arkansas Tobacco Settlement Commission and its seven funded programs was discussed. It was decided that the publication should be a simple, streamlined format with quick and factual data and be geared towards legislatures. It was recommended by Dee Cox that the Commission work with the East lab of a local high school to design this brochure. A sample of this will be presented at the next Commission meeting.

ACHI Contract Issue

Aaron Black

On June 21, 2005 a contract was signed between the Arkansas Tobacco Settlement Commission and the Arkansas Center for Health Improvement. This contract was signed by the former Executive Director of the ATSC, Chiquita Munir, and Dr. Joe Thompson, Director of ACHI. Payment from the ATSC to ACHI would amount to \$98,064.00.

Due to a lack of appropriations, the ATSC could not pay for services provided by ACHI under the contract in Fiscal Year 2006. At this time, DFA has informed the ATSC the contract should be processed through the Arkansas State Claims Commission.

ACHI will be required to complete a form for the Claims Commission which states the reasoning for the claim of payment. Once the Claims Commission has reviewed, and if they approve the matter, the awarded claim will be included in the next Claims Commission bill in the 2009 Legislative Session. Upon passage by the General Assembly, the amount included in the Claims Commission bill will be taken from the ATSC budget for payment to ACHI.

If approved by the ATSC, I will include a letter of support from the ATSC in the paperwork submitted by ACHI to the Claims Commission. This letter will include a history of the current matter and will confirm that the ATSC is not contesting the payment to ACHI for the services they have provided.

Presentation on Medicaid Expansion Program Efforts

Aaron Black

- Dan Adams, Division of Medical Services
- Julie Munsel, DHS Communications Director

Review of Tobacco Settlement funds for Fiscal Year 2008

Aaron Black

Master Settlement Agreement payments were discussed; there is a difference in funding during the years is because of the settlement formula and interest rates.

ATSC Community Health Grant Program

Aaron Black

- Update on current 2008 Cycle
- Review of Community Health Grant monitoring
- RAND Recommendations on changes to Grant Program

RAND has been working with the Arkansas Tobacco Settlement Commission to make the grant program more applicable to Arkansans. If approved the ATSC would work to implement these changes for the 2009 Grant Program (which begins in January of 2008):

1. Require an applicant to contribute to two or more of the funding priorities, rather than just one.
2. Include in the RFA some guidance regarding the nature of Arkansas's top unmet health needs and some encouragement to address those needs.
 - o Obesity & Inactivity
 - o Health Disparities
 - o Medical Care Services in Rural Areas
3. Require an applicant to provide evidence regarding the effectiveness of the proposed activity.
4. Encourage applications that complement but do not duplicate existing policies and programs.
5. Provide adequate review of grant applications.

Motion to approve the five recommendations provided by RAND with the following changes: 1) Amend requirement 3 to read: Require an applicant to provide evidence regarding the potential effectiveness (if available) of the proposed activity and 2)add a requirement for outcome data.

Motion to approve: Omar Atiq
Seconded by: John Selig
Motion passed unanimously

RAND Issues

Aaron Black

Program Reports

Quarterly Program Financial Reports

RAND feels the current financial reports being provided by the programs will suffice to provide the Commission with an accurate and up-to-date financial picture of program spending. A quarterly report of each program's spending will be submitted at the next regular Commission meeting. This report will show the spending totals for each program during the first quarter of the 2008 Fiscal Year. This report will provide information on spending categories such as: salaries, maintenance and operations, contracts, travel, & grants. It will also provide a total fund balance.

Recommendation on MHI

Aaron Black

RAND has written to the Commission recommended that the Arkansas Tobacco Settlement Commission vote to take the Minority Health Commission off probation. The Minority Health Commission has adequately met all of the concerns that RAND had stated earlier.

Motion to approve taking Minority Health Commission off probation.

Motion to approve: Omar Atiq

Seconded by: John Selig

Motion passed unanimously

Contract & Amendments Review

Aaron Black

Summary of the original RAND contract and amendments to the contract were presented to the Commission.

V. Meeting Adjournment

Motion to adjourn: Omar Atiq

Seconded by: Karen Wheeler

Motion passed unanimously

Meeting adjourned

General Lefler