

# *Arkansas Tobacco Settlement Commission*

## **Meeting Minutes**

*Wednesday, October 17, 2007*

*Real Estate Commission Conference Room*

*1:30 p.m. to 3:00 p.m.*

Type of Meeting: Quarterly Meeting

Chairperson: Bill B. Lefler

Board Members Present:

Gen. (Ret.) Bill B. Lefler, DDS, FACP, Chairman

Omar Atiq, M.D.

Steve Stanley (designee for John Ahlen, Ph.D.)

Anthony Fletcher, M.D.

Paul Halverson, DrPH

Joni Jones (designee for John Selig)

Dee Cox (designee for Ken James, Ed. D.)

Staff Present:

Aaron Black

Karen Elrod

Invited Guests:

Joyce Dees, Governors Office

Robin McAtee, AAI

Leslie Humphries, ABI

Jim Raczynski, COPH

Brenda Russell, UAMS

Linda Deloney, UAMS

Dr. Wynona Bryant-Williams, AMHC

Taniesha Langston, ADH

Suzanne McCarthy, ACHI

Willa Sanders, COPH

Rosa Pippen, UAMS

### **I. Call to order**

**General Lefler**

Meeting called to order at 1:40 p.m.

### **II. Approval of minutes from last meeting**

**General Lefler**

Minutes of the August 1, 2007 meeting were reviewed by Commissioners.

General Lefler entertained a motion to vote.

Motion to Approve: Anthony Fletcher

Seconded by: Dee Cox

Minutes from meeting unanimously approved.

### **III. Financial Update**

**Aaron Black**

The current Arkansas Tobacco Settlement Commission financial information was included in the packets.

General Lefler entertained a motion to vote to approve the quarterly financial report.

Motion to Approve: Dee Cox

Seconded by: Joni Jones

Quarterly budget unanimously approved.

#### **IV. Old Business**

##### **Quarterly Program Financial Update**

**Aaron Black**

Program financial updates are not available until about the 25<sup>th</sup> of the month so we will have the financial updates from the seven funded programs at the next quarterly meeting.

##### **ACHI Contract Issue Update**

**Aaron Black**

November 8<sup>th</sup> the ATSC will go before the ASCC board to affirm our intention of seeing ACHI paid. After review by the ASCC, the issue will be referred to the State Legislature for inclusion in the ASCC legislation for the 2009 session. ATSC is requesting payment be taken from the Professional Fees line item of the budget. This is the only area of the budget large enough to cover the costs of the contract, and it is where the original contract would have been paid from. Final payment to ACHI is expected to be issued in the spring or summer of 2009.

##### **ATSC Program Highlight Brochure Update**

**Aaron Black**

In order to market the Arkansas Tobacco Settlement Commission programs a brochure is being designed. A design template is included in the Commissioners packets.

##### **ATSC Community Health Grant Program Update**

**Aaron Black**

The Arkansas Tobacco Settlement Commission has received 60 grant applications for the 2008 grant cycle. Arkansas Tobacco Settlement Commission is working with the College of Public Health to set up an agreement to have the grants reviewed and provide the Commission with their recommendations.

##### **ATSC & COPH Contract Update**

**Aaron Black**

The Arkansas Tobacco Settlement Commission and UAMS College of Public Health are working on an agreement to review the ATSC community grants.

#### **V. New Business**

##### **Presentation on New Website Secure Login**

**Wendy McCullar**

Project Director - Information Network of Arkansas

##### **Presentation by TPCP**

**Dr. Carolyn Dresler**

DOH - Tobacco Control Branch Chief

##### **ATSC Conference Room Addition**

**Aaron Black**

Arkansas Building Authority (ABA) has informed us of the potential to secure space for a conference room for the ATSC. After discussion the Commission feels that the ATSC should not expand at this time.

##### **2008 Commission Meeting Dates**

**Aaron Black**

Thursday, January 24, 2008

Wednesday, April 23, 2008

Wednesday, July 23, 2008

Wednesday, October 22, 2008

#### **V. Meeting Adjournment**

**General Lefler**

General Lefler entertained a motion to adjourn

Motion to adjourn: Dee Cox

Seconded by: Omar Atiq

Motion passed unanimously

Meeting adjourned